

VRCBC – Vintage Racing Club of British Columbia

BYLAWS

(Amended June 2018)

1.0 INTERPRETATION

- 1.1 In these bylaws, unless the context otherwise requires,
- (a) “Directors” means the Directors of the Club, the elected persons of the Executive for the time being, as named in section 6.1; also referred to as the “Executive”.
 - (b) “Societies Act” means the Societies Act of the Province of British Columbia from time to time in force and all amendments to it.
 - (c) “Registered address” of a member means his address as recorded in the register of members.
 - (d) “Signature or signed” includes any electronic signature as approved by the Executive from time to time.
 - (e) “Written notice” may be delivered by mailing of written notice to an address provided by any member of the Club. If a member has provided an e-mail address or a fax number, notice may be delivered by e-mail or fax transmission.
 - (f) “Vote or Voting” may be by attendance in person or by an electronic means as approved by the Executive from time to time.
 - (g) “Auditor” as defined in the Societies Act of British Columbia.
- 1.2 Words implying the singular include the plural and vice versa, and words implying a male person include a female person.
- 1.3 The definitions in the Societies Act on the date these Bylaws become effective apply to these Bylaws.

2.0 MEMBERSHIP

- 2.1 A person may apply to the Membership Chair for membership in the Club, and upon acceptance by the Directors, shall become a member. The membership of the Club shall consist of Regular Members, Family Members, Life Members and Gold Members as defined below. Every member shall uphold the Constitution and comply with these Bylaws.
- 2.2 **Regular Member:**
- Shall be one person
 - Shall be eligible to vote
 - Shall be eligible to use current VRCBC membership to apply for a competition licence when such membership is required by any sanctioning body
 - Shall be eligible to acquire points in any race series run by the Club

2.3 **Family Member:**

- Shall be the spouse and / or dependent children of a current member sharing the same residential address
- Children, of a current member or their spouse, under the age of 16 regardless of address
- Grandchildren, of a current member or their spouse, under the age of 16, regardless of address.
- The first two family members over the age of 16 listed on the membership application form, shall be eligible to vote, to use current VRCBC membership to apply for a competition licence when such membership is required by any sanctioning body and to acquire points in any race series run by the Club.

2.4 **Life Member:**

- From time to time the Executive may propose that a member be elevated to Life Member status because of their contribution to the Club. This must be confirmed by a vote of the members at a meeting.
- A Life Member is no longer required to pay dues.
- A Life Member shall receive the same privileges as a Regular Member.

2.5 **Gold Member:**

- For a donation to the Club as set by the Executive Committee, in addition to Regular Membership, a member will receive a membership card designating them as a Gold Member.
- A Gold Member shall receive the same privileges as a Regular Member.

2.6 **Member in Good Standing:**

- All members are in good standing, with the exception of a member who has failed to pay his/her current annual membership fee or any other subscription or debt due and owing by the member to the society. The member remains not in good standing so long as the debt is unpaid.

3.0 FEES

- 3.1 Membership fees shall be set by a unanimous vote of the Executive, which vote shall become effective only when confirmed by a vote of the members at the Annual General Meeting or at a Special Meeting.

4.0 TERMINATION OF MEMBERSHIP

- 4.1 A person shall cease to be a member of the Club by delivering his resignation in writing to the Secretary of the Club or by e-mailing, mailing or delivering it to the address of the Club.
- 4.2 Membership shall be terminated when a member ceases to be in good standing for twelve consecutive months, or upon their death.
- 4.3 The Executive shall have the power, by a vote of two-thirds of those present, to expel any Member whose conduct shall have been determined to have been in conflict with the interest of the Club.
- 4.4 No member shall be expelled without first having been notified of the charge or the complaint against him and given the opportunity to be heard by the Executive, at a meeting called for that purpose.
- 4.5 A member may appeal the decision of the Executive at a general meeting.

5.0 MEETINGS

- 5.1 The Annual General Meeting of the Club shall be convened in January of every year. The retiring President shall, at that meeting, be required to give a review of his tenure of office for the past year and he may direct other retiring directors to do the same.
- 5.2 Written notice convening the Annual General Meeting shall be sent to the members not less than fourteen days before the meeting.
- 5.3 The whole Board of Directors shall be retired at each Annual General Meeting and shall be eligible for re-election if otherwise qualified.
- 5.4 The business at all Annual and General Meetings shall include:
 - Reading or presenting in writing and passing of the minutes of previous meeting
 - Business arising from the minutes
 - Reports of Directors
 - A financial statement of the Club shall be presented
 - Business arising from the reports
 - New Business
- 5.5 A **Special Meeting** of the Club may be convened at any time by the Executive. Notice of the special meeting shall be sent to the Members not less than fourteen days before the meeting is convened.

- 5.6 **General Meetings** shall be held regularly, at such times and places as may be specified at each preceding regular general meeting. In the absence of the Secretary from a meeting, the Directors shall appoint another person to act as Secretary and take minutes. If at any time during a general meeting there ceases to be a quorum present, business then shall be suspended until there is a quorum or until the meeting is adjourned.
- 5.7 If within 30 minutes from the time appointed for a general meeting, a quorum is not present, the meeting, if convened on the requisition of members shall be terminated; but in any other case, it shall stand adjourned to the same day in the next week, at the same time and place, and if, at the adjourned meeting, a quorum is not present, the members present constitute a quorum.
- 5.8 A quorum shall consist of 5 per cent of the current members of the Club.

6.0 ELECTIONS

- 6.1 The Executive Committee (with the exception of the Past President) shall be elected at the Annual General Meeting, convened not later than the last day of January of each year, by a majority of the Club Members present, in person or by electronic means as approved by the Executive Committee. Only Club Members in good standing for the twelve months preceding the Annual General Meeting shall be eligible to be nominated as members of the Executive Committee.
- 6.2 Voting for members of the Executive Committee shall be by show of hands of the Club Members present, or by any electronic means approved by the Executive, or by ballot as the Chairman may declare, and the candidates having the greatest number of votes shall be declared elected. Proxies or voting on behalf of another Member are not permitted.
- 6.3 Members may, by Special Resolution, remove a member of the Executive Committee before the expiration of his term of office, and may elect a successor to complete the term of office.
- 6.4 No Member of the Executive Committee shall be remunerated for being or acting as an Executive Committee member, but may be reimbursed for all expenses necessarily and reasonably incurred by him while engaged in the affairs of the Society.

7.0 VOTING

- 7.1 A member in good standing, present at a meeting of members is entitled to one vote.
- 7.2 Voting at General and Special Meetings shall be by a show of hands or by any other means as approved by the Executive Committee.
- 7.3 Voting by proxy is not permitted.

8.0 DUTIES OF THE EXECUTIVE COMMITTEE

- 8.1 The *President* shall preside over all meetings of the Club and supervise the other Directors in the execution of their duties.
- 8.2 The *Vice-President* shall assist the President in the discharge of his duties and in his absence, the Vice-President shall carry out the duties of the President.
- 8.3 The *Treasurer* shall keep such financial records, including books of accounts, as are necessary to comply with the Societies Act and render financial statements to the Directors, Members and others when required.
- 8.4 The *Secretary* shall conduct the correspondence of the Club, issue notices of meetings of the Society and Directors, keep minutes of all meetings of the Club and Directors, have custody of all records and documents of the Club except those required to be kept by the Treasurer, have custody of the common seal of the Club and maintain the register of members.
- 8.5 The offices of Secretary and Treasurer may be held by one person who shall be known as the *Secretary-Treasurer*. Where a Secretary-Treasurer holds office the total number of Directors shall not be less than 5 or such greater number as may have been determined pursuant to Bylaw 6.1.
- 8.6 The immediate Past President shall act as advisor to the Executive Committee to provide continuity to the affairs of the Club.

9.0 BORROWING

- 9.1 Neither the Board of Directors nor the Club shall have the power to borrow money for the purpose of carrying out the objects of the Club.

10.0 SEAL

- 10.1 The Seal of the Club shall be kept in the custody of the Secretary of the Club and shall not be fixed to any instrument except by authority of the Executive Committee or by the authority given at a general meeting of the Club.

11.0 BYLAW REVISIONS

- 11.1 Alteration of the Bylaws may be made by a Special Resolution in accordance with and subject to the provisions of the "Societies Act" provided that notice of such special resolution shall be given to the Members of the Club not less than twenty-one days prior thereto and such special resolution shall be voted on and passed by a majority of

2/3 (two-thirds) of the voting Members physically present at the meeting called to consider such special resolution.

12.0 FISCAL YEAR

- 12.1 The fiscal year of the Club shall be the period from the first of January in each and every year, to and including the immediately following thirty-first day of December of that year.